

CHECKLIST - UNITED STATES

Embassy of the United States of America in the Philippines



This checklist is only applicable if you are fully vaccinated against Covid-19!

VISA TYPE		TOURIST VISA / TRANSIT VISA
Please submit the documents in the exact order given below, please do not staple any documents		
DETAILED REQUIREMENTS - TOURIST VISA		NOTES
1	Original valid passport - Including old passport with the previous visa *if any	
2	Accomplished and signed visa form	
3	2pcs Passport size photographs (colored/white background)	
4	Round trip flight reservation	
5	International travel insurance	
6	Proof of accommodation: Hotel booking reservation	
7	Travel Itinerary	
8	<p>Proof of financial status: All documents have to be originals, in format A4, with the stamp and signature of the Bank.</p> <ul style="list-style-type: none"> ● If employed: <ul style="list-style-type: none"> <input type="checkbox"/> Certificate of employment (position, date of hiring, salary) <input type="checkbox"/> Certificate of approved leave of absence (dates must be clearly mentioned) <input type="checkbox"/> Income tax return or Form 2316 ● If self-employed and/or company owner: <ul style="list-style-type: none"> <input type="checkbox"/> Department of Trade Industry (DTI)/Securities Exchange Commission (SEC) registration of business Income tax return <input type="checkbox"/> Business financial statement ● If student: <ul style="list-style-type: none"> <input type="checkbox"/> Proof of enrolment <input type="checkbox"/> Copy of the student IDs <input type="checkbox"/> No objection letter <input type="checkbox"/> Certificate of leave of absence if traveling during the school year (dates must be clearly mentioned) ● If sponsor/host <ul style="list-style-type: none"> <input type="checkbox"/> Follow the requirements if the host is employed/ with business/ and others. <input type="checkbox"/> Sponsor/Host Evidence of funds and proof of country residence *If any 	
9	<p>Evidence of Funds</p> <ul style="list-style-type: none"> <input type="checkbox"/> Bank certification, bank books <input type="checkbox"/> Personal bank statements, credit card statements, or balances covering the last six months 	

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10	Other proof: If you own any cars, properties, land titles, etc. bring the original documents as well as their photocopies.	
11	Traveling with spouse and/or child/children: <ul style="list-style-type: none"> Marriage contract and birth certificate(s) of the child/children 	
12	Minors <ul style="list-style-type: none"> Affidavit of support and consent of parents (legal guardians) 	
13	Authenticated PSA (Formerly NSO) Birth Certificate	
14	Proof of Vaccination <ul style="list-style-type: none"> Vaccination Certificate Vaccination Card 	
15	Invitation letter from relatives or friend in US (IF ANY)	
16	Personal Appearance by appointment <i>*please note that the embassy schedule will be subject for availability*</i>	
Tourist Visa Fee: REGULAR - PHP 17,900 *** courier fee is not included ***		Travel Reservation Fees: PHP 2,500 / Per reservation services Reservation details please click this LINK

VISA TYPE	US DROP BOX SERVICE - NO APPOINTMENT NEEDED
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DETAILED REQUIREMENTS - US DROPBOX		NOTES
1	Original valid passport - Including old passport with the previous visa *if any	
2	Accomplished and signed visa form	
3	2pcs 2x2 photographs (colored/white background) in good quality	
4	ELIGIBILITY <ul style="list-style-type: none"> <input type="checkbox"/> US Visa still valid or Visa has NOT expired for more than 12 months <input type="checkbox"/> Visa was issued after the applicant's 14th Birthday <input type="checkbox"/> No change of name or last name needed 	
Tourist Visa Fee: REGULAR - PHP 17,900 *** courier fee is not included ***		

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Important Note/s:

- The required documents have to be submitted with the visa application (no fax or e-mail to the Embassy is accepted).
- The Embassy of the United States reserves the right to ask for additional documents and/or for a personal interview and to verify the content and truth of the documentation presented.
- Please note, as per instructions, personal Bank statements (last 6 months) with stamp/signature of Bank in original need to be submitted on A4 size only.

Processing Time:

- Applications shall be lodged no more than three months before the intended visit starts.
- Applications shall be decided on the date of the interview.

Additional Information:

- Interview schedule will take longer than expected due to the high volume of applications.
- Kindly be reminded that Grandson Travel and Tours will not accept immediate applications.
- All applicants who are willing to wait will be accepted.

Embassy of the United States of America

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