

# CHECKLIST - TURKEY

Embassy of Turkey in the Philippines



**This checklist is only applicable if you are fully vaccinated against Covid-19!**

VISA TYPE	TOURIST VISA	
Please submit the documents in the exact order given below, please do not staple any documents		
DETAILED REQUIREMENTS		NOTES
1	Duly accomplished application form	
2	Two Passport size photographs: colored white background	
3	Valid national passport: (6 months validity)	
4	Cover letter	
5	Flight booking reservation	
6	International travel insurance	
7	Hotel booking reservation	
8	Travel Itinerary	
9	Proof of economic means: <ul style="list-style-type: none"><li>• Bank Certificate of the applicant</li><li>• Bank Books, including the movements of the account in at least the last 6 months,</li><li>• ITR (with receiving stamp or official receipt from BIR) (These documents are required whether or not the applicant is sponsored by a company or an individual.)</li></ul>	
10	Proof of financial status: <ul style="list-style-type: none"><li>• If employed:<ul style="list-style-type: none"><li><input type="checkbox"/> Certificate of employment (position, date of hiring, salary)</li><li><input type="checkbox"/> Certificate of approved leave of absence (dates must be clearly mentioned)</li><li><input type="checkbox"/> Income tax return - ITR duly validated by BIR (original copies).</li></ul></li><li>• If self-employed and/or company owner:<ul style="list-style-type: none"><li><input type="checkbox"/> Department of Trade Industry (DTI) /Securities Exchange Commission (SEC) registration of business Income tax return</li><li><input type="checkbox"/> Business financial statement</li></ul></li><li>• If student: enclose the financial status of parents or legal guardians.<ul style="list-style-type: none"><li><input type="checkbox"/> Proof of enrolment</li><li><input type="checkbox"/> Copy of the student IDs</li><li><input type="checkbox"/> No objection letter</li><li><input type="checkbox"/> Certificate of leave of absence if traveling during the school year (dates must be clearly mentioned)</li></ul></li></ul>	

**Address:** RAMON RODRIGUEZ BUILDING, DOLORES JUNCTION CITY OF SAN FERNANDO, PAMPANGA 2000

**Contact Details:** +63 915 725 7275 | +63 999 993 4017

**Landline:** +63 45 300 5541

**Email:** [reservation.grandsontravel@gmail.com](mailto:reservation.grandsontravel@gmail.com)

**Website:** <https://www.grandsontravelandtours.com/>

**Facebook:** <https://www.facebook.com/grandsontravelandtours>

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11	Other proof of rootedness: <ul style="list-style-type: none"><li>• If you own any land, cars, properties, land titles, etc. bring the original documents as well as their photocopies.</li></ul>	
12	Travelling with spouse and/or child/children: <ul style="list-style-type: none"><li>• Marriage contract and birth certificate(s) of the child/children</li><li>• The marriage certificate/birth certificate must be issued by the Filipino authorities (PSA) and will have to be duly authenticated by the Department of Foreign Affairs (DFA).</li></ul>	
13	Minors Affidavit of support and consent of parents (legal guardians)  In all cases: copies of the passport(s) of both parents (legal guardian) or official legal identification bearing the signature of the holder	
14	Proof of Vaccination: <ul style="list-style-type: none"><li>• Vaccines accepted are: Pfizer, Moderna AstraZeneca, Janssen, Sinopharma and Sinovac</li><li>• Vaccination Certificate</li><li>• Vaccination Card</li></ul>	
Embassy Visa Fee: USD 30.00 - with a valid visa PHP 10,450 - with valid tour packages  Processing Fee: PHP 2,500  Reservation Fee: PHP 2,500		

VISA TYPE	TURKEY INDIVIDUAL E-VISA REQUIREMENTS
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DETAILED REQUIREMENTS		NOTES
1	Scanned Passport Bio page (Must be valid at least 6 months from the end of the approved duration stay; Must be colored and widespread format)	
2	Scanned Copy of a Valid Visa Applicable for E-Visa Application	
Turkey E-visa is an alternative application for Philippine passport holders with valid US visa or Schengen visa. **Turkey E-visa fee: USD 30.00/person & Processing fee: Php 2,500.00**		
Embassy Visa Fee: USD 30.00 - with a valid visa PHP 10,450 - with valid tour packages  Processing Fee: PHP 2,500		

## Important Note/s:

- The required documents have to be submitted with the visa application (no fax or e-mail to the Embassy is accepted).
- The Embassy of Turkey reserves the right to ask for additional documents and/or for a personal interview as well as to verify the content and truth of the documentation presented.
- The application should be submitted at the local Visa Facilitation.
- Please note as per instructions, personal Bank statements (last 6 months) with stamp/signature of Bank in original need to be submitted on A4 size only.

## Processing Time:

- Applications shall be lodged no more than three months before the start of the intended visit.
- Applications shall be decided on within 10 - 20 working days after the date of lodging.

## Turkey Embassy Address:

Turkish Embassy in Manila  
2268 Paraiso Street, Das Marinas Village 1222  
Makati, 1221 Metro Manila

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