

This checklist is only applicable if you are fully vaccinated against Covid-19!

VISA TYPE	TOURIST VISA	
Please submit the documents in the exact order given below, please do not staple any documents		
DETAILED REQUIREMENTS		NOTES
1	Original valid passport - Including old passport with the previous visa *if any	
2	Accomplished and signed visa form	
3	2 pcs Passport size photographs (colored/white background)	
4	Round trip flight reservation	
5	International travel insurance	
6	Proof of accommodation: Hotel booking reservation	
7	Travel Itinerary	
8	Proof of financial status: All documents have to be originals, in format A4, with the stamp and signature of the Bank. <ul style="list-style-type: none"> • If employed: <ul style="list-style-type: none"> <input type="checkbox"/> Certificate of employment (position, date of hiring, salary) <input type="checkbox"/> Certificate of approved leave of absence (dates must be clearly mentioned) <input type="checkbox"/> Income tax return or Form 2316 • If self-employed and/or company owner: <ul style="list-style-type: none"> <input type="checkbox"/> Department of Trade Industry (DTI)/Securities Exchange Commission (SEC) registration of business Income tax return <input type="checkbox"/> Business financial statement • If student: <ul style="list-style-type: none"> <input type="checkbox"/> Proof of enrolment <input type="checkbox"/> Copy of the student IDs <input type="checkbox"/> No objection letter <input type="checkbox"/> Certificate of leave of absence if traveling during the school year (dates must be clearly mentioned) 	
9	Evidence of Funds <ul style="list-style-type: none"> <input type="checkbox"/> Bank certification, bank books <input type="checkbox"/> Personal bank statements, credit card statements, or balances covering the last six months 	
10	Other proof of rootedness: *If any <ul style="list-style-type: none"> • If you own any land, cars, properties, land titles, etc. bring the original documents as well as their photocopies. 	

CHECKLIST - NEW ZEALAND

Embassy of New Zealand in the Philippines



11	Traveling with spouse and/or child/children: <ul style="list-style-type: none">• Marriage contract and birth certificate(s) of the child/children	
12	Minors Affidavit of support and consent of parents (legal guardians)	
13	Proof of Vaccination <ul style="list-style-type: none">• Vaccination Certificate• Vaccination Card	
14	Invitation letter from relatives or friend (IF ANY)	
15	PSA (Formerly NSO) Birth Certificate	
16	Tourist Visa Fee: PHP 9,000 Agency Visa Fee: PHP 2,500 / Per applicant	

Important Note/s:

- The required documents have to be submitted with the visa application (no fax or e-mail to the Embassy is accepted).
- The Embassy of New Zealand reserves the right to ask for additional documents and/or for a personal interview as well as to verify the content and truth of the documentation presented.
- Please note as per instructions, personal Bank statements (last 6 months) with stamp/signature of Bank in original need to be submitted on A4 size only.
- Photocopies are only collected for the application. Unless the embassy requires to ask for the original copies of the visa application with the embassy's appearance.

Processing Time:

- Applications shall be lodged no more than three months before the start of the intended visit.
- Applications shall be decided on within 10 days to 21 days after the date of lodging.

New Zealand Embassy Address:

Zuellig Building, 35th Floor PH, Makati Avenue,
Paseo de Roxas, Makati, 1225 Metro Manila