

# CHECKLIST - FRANCE

Embassy of France in Manila



**This checklist is only applicable if you are fully vaccinated against Covid-19!**

VISA TYPE	TOURIST VISA
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Please submit the documents in the exact order given below, please do not staple any documents

DETAILED REQUIREMENTS		NOTES
1	Original valid passport - Including old passport with the previous visa *if any	
2	Visa application form	
3	2 Passport size photographs	
4	Round trip flight reservation	
5	International travel insurance: With Covid Coverage	
6	Proof of accommodation in France / Schengen member states	
7	Travel Itinerary	
8	<b>Proof of financial status:</b> All documents have to be originals, in format A4, with the stamp and signature of the Bank. <ul style="list-style-type: none"><li>• <b>If employed:</b><ul style="list-style-type: none"><li><input type="checkbox"/> Certificate of employment (position, date of hiring, salary)</li><li><input type="checkbox"/> Certificate of approved leave of absence (dates must be clearly mentioned)</li><li><input type="checkbox"/> Income tax return or Form 2316</li></ul></li><li>• <b>If self-employed and/or company owner:</b><ul style="list-style-type: none"><li><input type="checkbox"/> Department of Trade Industry (DTI)/Securities Exchange Commission (SEC) registration of business</li><li><input type="checkbox"/> Income tax return</li><li><input type="checkbox"/> Business financial statement</li></ul></li><li>• <b>If student:</b><ul style="list-style-type: none"><li><input type="checkbox"/> Proof of enrolment</li><li><input type="checkbox"/> Copy of the student IDs</li><li><input type="checkbox"/> No objection letter</li><li><input type="checkbox"/> Certificate of leave of absence if traveling during the school year (dates must be clearly mentioned)</li></ul></li></ul>	
9	<b>Evidence of Funds</b> <ul style="list-style-type: none"><li><input type="checkbox"/> Bank certification, bank books</li><li><input type="checkbox"/> Personal bank statements, credit card statements, or balances covering the last six months</li></ul>	
10	<b>Other proof of rootedness:</b> <ul style="list-style-type: none"><li>• If you own any land, cars, properties, land titles, etc. bring the original documents as well as their photocopies.</li></ul>	

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10	<b>Traveling with spouse and/or child/children:</b> <ul style="list-style-type: none"><li>• Marriage contract and birth certificate(s) of the child/children</li></ul>	
11	<b>Minors</b> <ul style="list-style-type: none"><li>• Affidavit of support and consent of parents (legal guardians)</li></ul>	
12	<b>Proof of Vaccination</b> <ul style="list-style-type: none"><li>• Vaccines that are recognized are only those that are registered by the European Medicines Agency (EMA): <i>Pfizer, Moderna, AstraZeneca, Johnson &amp; Johnson.</i></li><li>• Vaccination Certificate</li><li>• Vaccination Card</li></ul>	
13	<b>Embassy Visa Fee:</b> *Rates are subject to change without prior notice* 80 euros (€), or about 4,704 (PHP)  <b>VFS service fees</b> 2,218 PHP per visa applicant  <b>Agency Visa Fee:</b> PHP 5,500 Adult PHP 3,000 Child / Infants <b>Reservation Fees:</b> PHP 2,500 / Per reservation services	

## Important Note/s:

- The required documents have to be submitted with the visa application (no fax or e-mail to the Embassy is accepted).
- The Embassy of France reserves the right to ask for additional documents and/or for a personal interview as well as to verify the content and truth of the documentation presented.
- Please note as per instructions received from the Embassy of France, personal Bank statements (last 3 months) with stamp/signature of Bank in original need to be submitted on A4 size only.
- "Applicants and travel agents are requested not to bind two or more passports with a stapler to avoid getting it damaged. Instead, you may bind them together using rubber bands."

## Processing Time:

- Applications shall be lodged no more than three months before the start of the intended visit.
- Applications shall be decided on within 7 to 10 working days after the embassy scheduled appearance.

## France Embassy Address in Manila:

Extension et, 16th Floor Pacific Star  
Building angle Senator Gil Puyat,  
Makati Ave, Makati, 1200